

**University Research Council  
Meeting of February 12, 2024**

**Attendees:** Meredith Bond, Chair  
Roman Kondratov (Ex-Officio Member)  
Benjamin Ward (Ex-Officio Member)

Valentin Börner	Eran Rubin
Maria Gibson	Eric Schearer
Tatyana Guzman	Adam Voight
Meshack Owino	Doug Wajda
Roland Pourdavood	Wei Zhang

**Absent/Excused:** David Choi

Dr. Kondratov called the meeting to order at 1:00 p.m.

1. Approval of the Agenda for the February 12, 2024 Meeting  
Approved and seconded as written
2. Approval of the Minutes of the November 28, 2023 Meeting  
Approved and seconded as written
3. Office of Research Updates
  - a. URC Policy Updates
    - The Board of Trustees approved the revised policy
    - The new bylaws are ready to be posted to the Office of Research website
    - Dr. Bond will send memos to the deans from each of the six colleges, requesting two representatives from each college
    - There will also be a university-wide election for three at-large member positions
    - At-large members will be self-nominated or nominated by their colleagues and will be elected through voting procedure by eligible faculty and staff members
    - Current URC members are eligible for re-election
    - Nominations for members for 2024-2025 should be forwarded to Joy Yard before April 15
    - The new URC will consist of 16 full members, which includes a representative from the Graduate Council, plus corresponding members
    - The new URC will be in place at the start of the fall semester

- b. Budget Update
  - The Graduate Faculty Research Support Program has been reinstated
  - Thanks to an increase in IDC, there were no reductions to the FRD, FSI, GSRA, and USRA programs
  - Future internal award funding cycles could be from July 1-March 31, instead of June 1-May 30
  
- 4. Assignment of Reviewers for Internal Programs
  - a. Assigning Reviewers for FSI, FRD, and GSRA Proposals
    - Proposal review assignments will be sent to URC members via email after the meeting
  - b. Deadlines for Submission of Evaluation Forms to the Office of Research
    - The Office of Research will follow the same detailed timeline as previous years for announcing and publicizing the internal funding opportunities
    - The schedule for this year is as follows:
      - Tuesday, March 5: FRD and GSRA reviews due to the Office of Research
      - Wednesday, March 6, 12:00 –2:00 pm: URC meeting to review FRD and GSRA proposals
      - Tuesday, March 19: FSI reviews due to the Office of Research
      - Wednesday, March 20, 12:00 – 2:00 pm: URC meeting to review FSI proposals
    - Outlook invitations will be sent out for these two meetings, as well as the important deadlines
  
- 5. Development of Procedures for New URC
  - Due to time constraints, this agenda item was tabled
  
- 6. Agenda for the Next Meeting
  - The meeting to review FRD and GSRA proposals has been scheduled for Wednesday, March 6, from 12:00-2:00 pm
  - a. New Business
    - No new business was discussed

Meeting adjourned at 2:20 p.m.