



## International Admission Guide

**Please Read and contact us if you have any further questions. This should answer most if not all of your questions.**

### **Preliminary Evaluation of International Credentials**

We do not offer preliminary evaluation of credentials unless you formally apply to Cleveland State, submit your credentials and an international evaluation of your transcripts is received by one of three companies that we use: ECE, WES, or SpanTran. However, If you only have a three-year Bachelor Degree from India, this is not equivalent to a 4-year Bachelor Degree in the US-- you will need additional schooling in India by your country's standard to have the equivalent of a US Bachelor Degree.

Information about US Bachelor Degree equivalencies by country for those applying to graduate school are available here:

<https://www.csuohio.edu/international-admissions/admission-eligibility-requirements-country>

### **Tracking your Admission Status**

You can log back in to your own application status and track the receipt of your materials- you have an established account with a login ID (your email) and a password that you created.

You must go to <https://go.csuohio.edu/apply>

You will click on the green button below the FAQs at the bottom of the website to log back in to your existing application using your login ID (Email) and password you established.

### **Admissions**

Please see below for the new policy regarding transcripts effective spring 2023 admit term and later. Application fees are being waived at this time. Students who are directly admitting to Cleveland State University, Click here:

[https://go.csuohio.edu/register/internationalapplicants?\\_ga=2.266181967.1776838298.1642599116-1799350137.1641317204](https://go.csuohio.edu/register/internationalapplicants?_ga=2.266181967.1776838298.1642599116-1799350137.1641317204)

(International Applicants)

<https://go.csuohio.edu/apply>

(Domestic undergraduate- Direct Admit)

<https://grad.engagecsu.com/apply>

(Domestic graduate- Direct Admit)



Those directly admitting to CSU, once you have applied—you can track and monitor your application via our application portal by logging in to: <https://go.csuohio.edu/apply> -- You will then click on the green button below the FAQs at the bottom of the website to log back in to your existing application using your login ID (Email) and password you established, you will then be able to view your materials checklist and application progress.

International Undergraduate students in all majors and International Graduate students pursuing degrees in Applied Communication Theory & Methodology, Social Work, Economics, Chemistry, Physics, Computer Science, any Engineering program, and Information Systems-- must apply through the CSU Global Office, and cannot directly admit to Cleveland State. Visit Cleveland State Global's website: <https://global.csuohio.edu/>

### **Admission Application Deadlines**

You will find in general for most programs (check the following link for exceptions- <https://graduate-studies.csuohio.edu/current-students/programs-offered> that the deadline for each semester is as follows:

For fall semester: May 15th  
 For spring semester: October 15th  
 For summer semester: April 1st

These deadlines are suggested as they provide enough time for an admission decision to be made by the graduate program director, for us to issue an I-20 immigration document, and to give you enough time to secure your embassy appointment to obtain your visa.

You will notice on the following website the Admission Deadlines for each semester are later: <https://www.csuohio.edu/international-admissions/important-dates-and-deadlines-0>

For fall semester: July 20  
 For spring semester: December 1st  
 For summer semester: April 13th (IELP only; Summer semester admission is limited, and please check with the department directly as some programs have limited course availability for international students to be registered full-time in accordance with their visa requirements).

These dates are the absolute last date that you can submit any admission material – but understand that by waiting to submit documents until this date, there is no guarantee that you will have enough time to secure your visa appointment nor for us to make the admission decision on your application and issue you an I20.

Any exception to an admission deadline can only be granted by the Graduate Program Director—you may look up the Graduate Program Director for any program on the following website: <https://graduate-studies.csuohio.edu/current-students/programs-offered>



## **Deferring Your Admission**

Direct Admits to Cleveland State University: Contact us at [allin1@csuohio.edu](mailto:allin1@csuohio.edu)

Cleveland State Global Students: If you are admitted through Shorelight/Cleveland State Global, contact your agent or their office to defer your application, you may also email- [campusadmissions@clevelandstateglobal.org](mailto:campusadmissions@clevelandstateglobal.org) ) You can contact Cleveland State Global Admissions with I-20 questions here ([ambassador@clevelandstateglobal.org](mailto:ambassador@clevelandstateglobal.org))

## **Graduate Program Course, Curriculum and Admission Information**

For a list of Graduate Programs and the course curriculum that we offer, you can view them here: <https://catalog.csuohio.edu/index.php>

## **Admission Requirements**

Our General International Undergraduate & Graduate Admission Requirements can be found here: <https://www.csuohio.edu/international-admissions/international-admissions>

Most graduate programs have additional specific individual admission requirements, deadlines, as well as how to contact the Graduate Program Director, which can be viewed here: <https://graduate-studies.csuohio.edu/current-students/programs-offered>

The Graduate Program Director also is who you inquire about any pre-requisite courses outlined on your admission acceptance.

Information about US Bachelor Degree equivalencies by country for those applying to graduate school are available here: <https://www.csuohio.edu/international-admissions/admission-eligibility-requirements-country>

## **Application Materials & Submission**

Direct admits to Cleveland State University, some of your Application materials can be uploaded in the application portal <https://go.csuohio.edu/apply> ; Official transcripts and test scores have to be mailed, emailed, or electronically sent by your originating institution/agency directly to the University; students cannot mail, email, or electronically send their own transcripts or test scores:

Undergraduate Admission  
[admissions@csuohio.edu](mailto:admissions@csuohio.edu)

Graduate Admission  
[graduate.admissions@csuohio.edu](mailto:graduate.admissions@csuohio.edu)



Mailing Address:  
Cleveland State University  
Admissions Processing Center  
2121 Euclid Avenue, UN 443  
Cleveland, OH 44115

All inquiries, deferrals, and application materials for CSU Global Applicants should be sent to CSU Global directly or via email at [campusadmissions@clevelandstateglobal.org](mailto:campusadmissions@clevelandstateglobal.org)

### **Financial Document Requirements to Receive I-20**

Information about financial document requirements to study in the US and obtain your I-20:  
<https://www.csuohio.edu/international-admissions/financial-documents>

Financial documents can be received prior, during, or after you have been admitted

### **Cleveland State Tuition & Fees**

Below is the URL for our fee schedules and costs to those students directly admitting to Cleveland State:  
<https://www.csuohio.edu/bursar/tuition-and-fees>

For Cleveland State Global Students, you should refer to costs here:  
<https://global.csuohio.edu/important-dates-and-costs/#1607503783143-fa617bde-a2fa>

### **Financial Aid & Scholarship Information**

To learn about financial aid opportunities for International Students, you can go here:  
<https://www.csuohio.edu/international-admissions/international-student-scholarships>  
<https://graduate-studies.csuohio.edu/current-students/graduate-and-teaching-assistantships>

### **Admission Transcript Requirements**

If you are directly admitting to Cleveland State University and not going through our Cleveland State Global office--- Official Transcripts are now required. This means that we will no longer accept unofficial foreign transcripts that are uploaded, emailed or mailed by students—it must come directly from your foreign university.

Additionally, Direct Admits (even US citizens) with foreign education credentials to Cleveland State must submit an evaluated transcript.

We do not have in-house evaluators of international transcript credentials within Cleveland State.

As part of your application/enrollment process, you must order an evaluation of your foreign credentials/international education from one of our three servicers.



If you send your official transcript to one of the three services listed below, they will forward to us your official transcript along with the evaluation, which will fulfill both checklist items on your application: 1) Official Transcript; 2) International Transcript Evaluation; thus, you will not have to submit your official transcript to us as the evaluation company will take care of it.

If you do go ahead and have your originating institution send us your official transcript—you will still need to send your original transcript to the evaluation company so that we may receive the International Evaluation.

### **Educational Credential Evaluators (ECE), World Education Services (WES), or SpanTran**

#### **Ordering Evaluations using ECE**

Please visit <https://accounts.ece.org/TPO/CSU5> and select the following:

- [Course-by-Course Evaluation Report](#)

Graduate applicants have the option of submitting the [General w/ GPA Evaluation Report](#).

Please review the [ECE® official documentation requirements](#) carefully, as they vary by country.

#### **Ordering Evaluations using WES**

Please visit WES visit <https://www.wes.org/wes-tools/> and select the following:

- Course-by-Course Evaluation

**\*You must designate Cleveland State University as the recipient of a copy of all evaluations. The report will be delivered directly to us.**

Please note that evaluations from WES or ECE will come to us electronically and are uploaded into Slate through this process.

#### **Ordering Evaluations using SpanTran**

Please visit SpanTran at <https://spantran.com/web/services/evaluations> and complete the application for the following:

- Course Analysis with GPA

Transcripts can be sent from the originating institution or the evaluation company via mail or email:

Undergraduate Admission  
[admissions@csuohio.edu](mailto:admissions@csuohio.edu)

Graduate Admission  
[graduate.admissions@csuohio.edu](mailto:graduate.admissions@csuohio.edu)



**Mailing Address:**

Cleveland State University  
Admissions Processing Center  
2121 Euclid Avenue, UN 443  
Cleveland, OH 44115

**Cleveland State Global Transcript Requirements**

Cleveland State Global Students may allow the use of unofficial foreign transcript & diploma documents. Please check with Cleveland State Global at [campusadmissions@clevelandstateglobal.org](mailto:campusadmissions@clevelandstateglobal.org)

If unofficial documents are accepted, upon admission to Cleveland State, we will place a hold on your account (GQA) to prevent registration- if transcripts are emailed or uploaded by you personally.

To be able to register, we will require Official documents that must:

- 1) Be sent from your originating institution directly to Cleveland State via email to [allin1@csuohio.edu](mailto:allin1@csuohio.edu) or mail:

Cleveland State University  
Admissions Processing Center  
2121 Euclid Avenue, UN 443  
Cleveland, OH 44115

- 2) Be sent by you in the mail with the seal of the transcript in the envelope unbroken

If your school is unable to produce an original copy of your transcript that is either mailed or emailed directly from your school to the information indicated above— your only other option is upon arrival to the University—you can bring your original documents and have them copied from the original by our Admissions staff if you present yourself in person to Berkman Hall 116 located on the corner of East 24th street and Euclid.

Student transcripts from Ghana and Nigeria must be official—we do not accept unofficial transcript documents from the countries of Ghana and Nigeria.

Domestic transcripts from within the US, must be ordered from the school and sent directly to the University—you cannot receive or open the transcript.



## **GRE/GMAT/MAT Test Score Requirements**

The GRE, GMAT, and/or MAT requirement for certain Master's and PhD programs when listed on Admission checklists beginning Fall 2025 is no longer auto-waived, and will be required.

We do not accept unofficial test scores or test scores uploaded or emailed by students, they must come directly from the testing agency.

GRE scores for Master's and PhD students will only be waived if the Graduate Program Director grants a waiver and submits it to the Enrollment Processing Center. You may look up your Graduate Program Director information here:

<https://graduate-studies.csuohio.edu/current-students/programs-offered>

## **English Proficiency Requirements**

English Proficiency Requirements must be submitted during the admission process and cannot be submitted afterwards.

Undergraduate Student Applicants can find English Proficiency Requirements here:

<https://www.csuohio.edu/international-admissions/undergraduate-english-proficiency-requirements>

Graduate Student Applicants can find English Proficiency Requirements here:

<https://www.csuohio.edu/international-admissions/graduate-admission-requirements>

Students who take the PTE (Pearsons Test of English) must score 50 or above. Unofficial PTE scores can be emailed to [graduate.admissions@csuohio.edu](mailto:graduate.admissions@csuohio.edu) or official scores can be sent electronically directly to Cleveland State University (we download them once a week).

Students who take the TOEFL (Test of English as a Foreign Language) must take the iBT (Internet-Based Test). Students must earn a score of 78 or above with at least a 17 in each section. Graduate student applicants entering the Engineering college have stricter requirements, which can be found here at the bottom of the page: <https://www.csuohio.edu/international-admissions/graduate-admission-requirements>. If you take the Paper Based Test, students must earn a score of 550 or higher. We do not accept Unofficial TOEFL score reports that are emailed or uploaded by the student. They must be sent directly to us electronically or by mail from the testing agency. We do download scores once a week every 7-10 business days into our system.

Students who take the IELTS test must score an overall score of 6.0 or higher with a 5.0 in each section of the exam. We do not accept unofficial IELTS score reports that are emailed or uploaded by the student. Scores that are ordered and sent to us will download into our system once a week every 7-10 business days.

Students who take the iTEP (International Test of English Proficiency) must score a 3.8 or higher. We do not accept unofficial iTEP score reports that are emailed or uploaded by the student. They must be



emailed or mailed to us directly from the testing agency. If you are taking the iTEP through Cleveland State University's Testing Services department; scores are sent officially from our Testing Services office to the Enrollment Processing Center, and your scores are uploaded automatically to your application within a few days.

You can learn more about our CSU's Institutional iTEP exam here:

<https://www.csuohio.edu/disability/international-test-english-proficiency-itep>

Duolingo is now an approved test. You must now receive a score of 100 or higher.

Undergraduate International Students who may already be within the United States and attending a US High School have the option of using their ACT or SAT score (if they choose to take it) to meet our English Proficiency guidelines. We require an ACT composite score of 20 or more; and an SAT Critical Reading Score of 470 or higher.

International students who have successfully completed 30 semester credit hours of college-level coursework from an accredited college in the United States or English speaking country with a cumulative 2.0 CGPA, including the equivalent of CSU's ENG 101 and ENG 102 (College Level Writing I & II) with a grade of C or better can have their English Proficiency requirement waived.

Students who have enrolled and completed Level 112 at an English Language Studies Center: <https://www.els.com> and provide us with their completion certificate-- may fulfill their English Proficiency requirement.

We do not accept Letters of Equivalency or Medium of Instruction for waiver of the English Proficiency requirement.

If you study from a country where English is the official language, we will automatically waive your English Proficiency once you have submitted your transcripts and we can identify the country of origin. TOEFL exempted countries can be found on this website:

<https://www.csuohio.edu/international/toefl-exempted-countries>

If your country is not listed on the website, you are required to provide proof of English Proficiency by one of the means listed above.

We will also automatically waive your English Proficiency requirement if you have already obtained a credential from within the United States and you provide us with an official final transcript from the US High School and or US College/ University with proof of graduation and degree conferred. If you are





studying from within the US, and have not yet graduated, we will still require proof of your English proficiency from another means.

Please be aware that CSU accepts more testing options than most universities, including TOEFL, IELTS, iTEP, PTE, and for Undergraduate students in particular—we accept the ACT and SAT.

You may also complete our IELP (Intensive English Language Program) if you wish before starting your degree program: <https://levin.csuohio.edu/ielp/ielp>; unfortunately, we do not accept completion of any Intensive English Language Program from other schools.

### **Our Academic Calendar**

Cleveland State University is on semesters—and we have three terms: Fall (which starts in August); Spring (which starts in January), and Summer (which starts in May). Fall and Spring semester are 16-weeks. Summer semester has five different terms: 1st 6-week, 2nd 6-week, 8-week, 10-week, and 12-week. Please view our academic calendar and all University holidays here:

<https://www.csuohio.edu/registrar/academic-calendar>

### **Letters of Recommendation**

By logging back in to the online admission application (<https://go.csuohio.edu/apply>) you submitted—you can manage your references and send out emails to individuals requesting a letter of recommendation. Your professors will be able to upload the letter via a link that is contained in the generated email you send out.

- You may upload the LOR yourself in the applicant portal
- You may also fax in your letters to 216-687-5449.
- You may email the letters to [allin1@csuohio.edu](mailto:allin1@csuohio.edu)
- You may drop them off in person
- You may mail them to this address:

Cleveland State University  
Admissions Processing Center  
2121 Euclid Avenue, UN 443  
Cleveland, OH 44115

### **Admission/ I-20 Processing Times**

Transcripts that are received electronically can take up to two weeks to be downloaded and then scanned to your admission file and processed by a specialist.

From the time you directly apply/re-apply to Cleveland State, submit all materials, your application is reviewed and a decision is made can take a minimum of 8 weeks to process.



If you applied through Cleveland State Global-- the Allin1 office cannot determine your application status nor discuss with you the progress of your application. You must contact CSU Global directly at [campusadmissions@clevelandstateglobal.org](mailto:campusadmissions@clevelandstateglobal.org).

Many students request that their I-20 be expedited. We do not expedite the processing of I-20s. The CISP office is aware of the limited availability of visa appointments in certain countries, and monitor the situations closely and process everything as quickly as possible.

Please review the following information very carefully:

If You are admitted through Cleveland State Global, The CISP office can only begin processing your I-20 once you are fully admitted and we receive your documents from the Global Team. It is very important to understand that the deposit is not the only requirement (CSU Global does require a deposit prior to the issue of an I-20).

The CISP Office cannot issue an I-20 until we have your documents from the Global team.

For all students-- I-20 processing can take up to 15-20 business days from when your application was completed.

You must contact your agent or their office if you have any questions. You can contact Cleveland State Global Admissions with I-20 questions here: [ambassador@clevelandstateglobal.org](mailto:ambassador@clevelandstateglobal.org)

If you have specific questions about your application, please speak with your agent or a member of the CSU Global Enrollment Services Team. You can view their contact details by region here <https://global.csuohio.edu/prepare-for-your-program/>

For more information, please visit our website [www.csuohio.edu/international](http://www.csuohio.edu/international)