



Cleveland State University

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Sponsored Programs and Research Services

Form Instructions: IF the Project Director, PI, is not included in the MagnusMart role and workflow, this form must be submitted to sprs@csuohio.edu with the proposed MagnusMart workflow request. An electronic signature or email approval from the PI is acceptable. For questions please contact sprs@csuohio.edu.

As the Project Director, I certify that _____ is designated to authorize charges to sponsored project number _____ within MagnusMart.

As such, I understand that:

1. It is the Project Director's responsibility to review charges to the above project to verify that all expenditures are allowable, reasonable, and consistent with the authorized budget, start and end dates.
2. It will be the Project Director's responsibility to identify another source of funding should the above designee authorize expenditures which are NOT allowable, reasonable, and/or consistent with the authorized budget, start and end dates.

Project Director Signature: _____

Date: _____

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