

Pass-Satisfactory/Fail-Unsatisfactory Procedure for Spring 2020 Semester

(All students except Law students. Law students please see below.)

Before selecting the Satisfactory/Unsatisfactory option, students are strongly encouraged to speak to their academic advisor.

- 1. In the CSU catalog, the equivalent of Pass/Fail grade is the Satisfactory/Unsatisfactory grade. The Provost and the Faculty Senate Steering Committee have approved a one-term exception for Spring 2020 to waive specific stipulations in the Current Satisfactory/Unsatisfactory Grade Policy. The Satisfactory/Unsatisfactory (S/U) option will be available with the following conditions:**
 - a. The student was enrolled in a Cleveland State course that was in session as of March 23, 2020.
 - b. The student did not withdraw from the course prior to Monday, March 1, 2020.
 - c. Classes that ended prior to March 9, 2020 are not eligible for Pass/Fail grading.
 - d. The student meets the deadline to request the Pass/Fail grade – Friday April 24, 2020 (11:59pm).
 - e. **The Pass/Fail (S/U) option is different for classes in the College of Law. Please contact Associate Dean Carolyn Broering-Jacobs at c.broeringjacobs@csuohio.edu for details.**

- 2. Stipulations in the current Satisfactory/Unsatisfactory Grade policy are waived for Spring 2020 semester for students who meet the conditions outlined above. The following are approved for Spring 2020 semester.**
 - a. Students may request a Satisfactory/Unsatisfactory grade for any undergraduate or graduate course, regardless of the number of credits they have earned, except a small number of courses that require letter grades for licensure or regulatory reasons. [provide link to courses]
 - b. Students may request a Satisfactory/Unsatisfactory grade to meet requirements for the major, minor, concentration, or certificate, or to meet general education or college general requirements for their degree.
 - c. Students may request a Satisfactory/Unsatisfactory grade if they are on academic warning or probation.
 - d. Students may request a Satisfactory/Unsatisfactory grade for more than one course in Spring 2020 semester.
 - e. Courses taken for a Satisfactory/Unsatisfactory grade in Spring 2020 semester do not count toward the maximum number of Satisfactory/Unsatisfactory credits allowed at the undergraduate or graduate level.
 - f. Grades of D and higher at the undergraduate level and grades of B- or higher at the graduate level will earn the grade of Satisfactory when a Satisfactory/Unsatisfactory grade is requested. If a student earned a grade of F at

the undergraduate level or a grade of C or F at the graduate level then the student will earn a grade of Unsatisfactory.

- g. Courses that require any letter grade for pre- or co-requisite purposes, or to fulfill a degree requirement, will meet such requirements with a grade of Satisfactory.

3. The following stipulations are in place.

- a. Instructors do not need to keep track of a student's request for the Satisfactory/Unsatisfactory grade. Students will need to fill out a form that will be made available in a subsequent communication.
- b. The grade rosters for each course will be modified to reflect the S/U option for individual students who have chosen the Satisfactory/Unsatisfactory option.
- c. A grade of S or U will appear on the transcript for courses requested with the Satisfactory/Unsatisfactory option.
- d. Satisfactory/Unsatisfactory grades are not used in the computing of any Cleveland State GPA. Students who chose this option for classes will need to have 16 credits and 12 credits of letter graded work to be eligible for President's List or Dean's List respectively. The S/U option will not improve the GPA and this may affect graduation with honors standing as well.
- e. Courses that are being retaken because of a grade of D or F previously and the Satisfactory/Unsatisfactory option is requested, a grade of S will replace the previous grade if the students passes the class and the GPA adjusted appropriately.
- f. Courses from Fall 2019 for which students are finishing grades of Incomplete (I) (or extended Incompletes from previous terms) are not eligible for the Satisfactory/Unsatisfactory option.
- g. Choosing the S/U option will not impact negatively any renewable scholarship through Cleveland State University.
- h. If students are concerned about how a Pass/Fail grade may impact future graduate school admission, they should contact their academic advisor.
- i. If a student withdrew from the course after March 1 and wants to re-add the course and choose the S/U option, they will need to do the following.
 - a. Petition to late add the course for which they withdrew.
 - b. Submit the form for S/U option by April 24.
 - c. They should consult their academic advisor for assistance.

4. Grade Conversion

- a. Undergraduate Courses (Numbered below 100)
 - i. These courses are already SA, SB, SC, UD, and UF. These grades will remain the same as they are essentially S/U already.
- b. Undergraduate Courses (Numbered 100 – 499)
 - i. Satisfactory (S): letter grades A, A-, B+, B, B-, C+, C, D
 - ii. Unsatisfactory (U): letter grade F
- c. Graduate Courses (Numbered 500-899)
 - i. Satisfactory (S): letter grades A, A-, B+, B, B-
 - ii. Unsatisfactory (U): letter grades C, F

5. Procedure to Apply for the Satisfactory/Unsatisfactory

- a. Students will fill out a form to request the Satisfactory/Unsatisfactory option. The location and the date the form opens will be announced in an upcoming communication. Students need to submit the form prior to April 24, 2020 (11:59 pm).
- b. Once the Satisfactory/Unsatisfactory request is made and the grade is awarded, it cannot be reversed. Therefore, students should consult with their academic advisors as needed to ensure they understand all implications.